

YALE-NEW HAVEN MEDICAL CENTER (YNHMC)

POLICIES AND PROCEDURES

Subject: Changes in Major Participating Institutions

Policy #: III.002

Effective Date: July 16, 2003

Page: 1

Distribution: Accredited and GMEC Approved Programs

Revision Date: January 23, 2009

Introduction:

YNHMC recognizes that providing residents with a sound academic and clinical education must be carefully planned and balanced with concerns for patient safety and resident well-being. Each program must ensure that the learning objectives of the program are not compromised by inappropriate institutions in the program. Didactic and clinical education must have priority in the allotment of residents' time and energies. Duty hour assignments must recognize that faculty and residents collectively have responsibility for the safety and welfare of patients. All of this must be taken into consideration when asking for a change in participating hospitals.

Policy:

1. All requests for changes in participating institutions must be presented **in writing** to the Director/Associate Dean of GME/Designated Institutional Official (DIO).
2. The request should include an assessment of the impact of this change on the financial support for the program, the educational program (including patient numbers and procedure numbers) and other programs.
3. Proposal will then be presented to the appropriate administrative group for approval for financial support if necessary.
4. Presentation will then be made to the GMEC for approval.
5. If approved, application will be forwarded to the appropriate RRC with the signature of the DIO.