

# YALE-NEW HAVEN MEDICAL CENTER (YNHMC)

## POLICIES AND PROCEDURES

Subject: Changes in Resident Complement

Policy #: III.003

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### Introduction:

YNHMC recognizes that providing residents with a sound academic and clinical education must be carefully planned and balanced with concerns for patient safety and resident well-being. Each program must ensure that the learning objectives of the program are not compromised by excessive reliance on residents to fulfill service obligations. Didactic and clinical education must have priority in the allotment of residents' time and energies. Duty hour assignments must recognize that faculty and residents collectively have responsibility for the safety and welfare of patients. All of this must be taken into consideration when asking for an increase in resident complement.

### Policy:

1. All requests for changes in resident complement must be presented in writing to the Director/Associate Dean of GME/Designated Institutional Official (DIO). The attached form with all necessary information should be submitted.
2. The request should include an assessment of the impact of this change on the financial support for the program, the educational program (including patient numbers and procedure numbers), the educational rationale for the change and the affect on other programs.
3. Proposal will then be presented to the appropriate administrative group for approval for financial support if necessary.
4. Presentation will then be made to the GMEC for approval.
5. If approved, application will be forwarded to the appropriate RRC with the signature of the DIO.

Attachment: Request form for Complement Increase