## Statement of Commitment to Graduate Medical Education

Yale-New Haven Medical Center (hence known as the Sponsoring Institution or the Center), a joint enterprise consisting of Yale-New Haven Hospital and Yale University School of Medicine, has a long tradition of commitment to medical education at both undergraduate and graduate levels. Yale-New Haven Hospital, the primary hospital site for Graduate Medical Education (GME) and the Yale School of Medicine sponsor training programs, consistent with their common mission of exemplary medical education programs to educate physicians for medical leadership in clinical practice, teaching and research. The Yale-New Haven Medical Center sponsors and supports a total of 67 ACGME approved training programs, many among the most competitive in the Nation. Furthermore, the breadth of patient population, expertise of the faculty, and abundance of both clinical and research resources, creates an excellent training environment for over 700 residents and subspecialty residents enrolled in graduate medical education at Yale-New Haven Medical Center.

Yale-New Haven Medical Center is committed to the creation and preservation of GME programs that offer young physicians the opportunity to develop clinical and professional competence under careful supervision and guidance of the faculty. The Center, through its governing authority, administrative staff, GME leadership and faculty, is also committed to providing a scholarly environment essential to the development of future leaders in the art and science of medicine, and providing the necessary educational, financial and human resources to support Graduate Medical Education. When appropriate, the Medical Center will take advantage of opportunities to cooperate with other institutions to achieve these goals.

The institutional administration of Graduate Medical Education takes place under the auspices of the Office of Graduate Medical Education (OGME). The Director, Associate Dean of Graduate Medical Education, serves as the Designated Institutional Official (DIO) and has the authority and the responsibility for the oversight and administration of the Sponsoring Institution's GME programs and is responsible for assuring compliance with the ACGME Institutional Requirements. The Graduate Medical Education Committee (GMEC) and the DIO develop institutional policies regarding GME and oversee the implementation of ACGME policies by each program.

## The DIO has the following responsibilities:

- 1. Reviews, approves and co-signs (or designates a representative to co-sign) all correspondence and applications (Program Information Forms) with the ACGME or individual RRC's from the Sponsoring Institution or its GME programs
- Serves as chair of the GMEC.
- 3. Presents an annual report to the Yale-New Haven Hospital Medical Board (which includes Yale School of Medicine Department Chairs and full-time faculty as well as community part-time faculty) and representatives of all the major participating institutions reviewing the activities of the GMEC during the past year with regard to resident supervision, responsibilities, evaluation and work hours; RRC accreditation letters from the past year; an evaluation of the educational and financial resources available for programs; and the effectiveness of the programs as related to the mission and goals of the Sponsoring Institution.
- 4. Presents an annual report to the Medical Committee of the Yale-New Haven Hospital Board of Trustees, which includes Yale-New Haven Hospital and Yale University School of Medicine representation.
- Provides timely advice to the Sponsoring Institution regarding regional and national events potentially affecting graduate medical education.

## The specific charge to the GMEC is outlined below:

Meets monthly to monitor and advise the DIO and the Sponsoring Institution on all aspects of resident education.
 Voting membership includes residents nominated by their peers, appropriate program directors, administrators and other members of the faculty as outlined by the Policies and Procedures of the OGME.

- 2. Establishes and implements institutional policies and procedures regarding the quality of education and the work environment for the residents.
- 3. Reviews annually resident compensation, benefits, and funding for resident positions to assure that these are reasonable and fair and makes recommendations to the Sponsoring Institution based on this review.
- 4. Establishes and maintains a liaison with the program directors and administrators of institutions participating in the residency training programs to assure an appropriate collaboration with the personnel of other participating institutions.
- 5. Conducts regular reviews of the training programs according to the established internal review policy and procedure, to assure compliance with institutional policies and specific program requirements as established by the Accreditation Council on Graduate Medical Education.
- Establishes and implements institutional policies regarding residency selection, supervision, evaluation, promotion and dismissal.
- 7. Establishes and implements formal written institutional policies governing resident duty hours including assurance that individual programs establish written policies consistent with institutional policies and develop a procedure to monitor duty hours for compliance.
- 8. Assures that GME programs provide appropriate supervision for all residents.
- Assures that each program provides a curriculum and evaluation system to ensure that residents demonstrate competence in the six general areas.
- 10. Regularly reviews all ACGME program accreditation letters and the Sponsoring Institution's Letter of Report and monitors action plans for correction of concerns or areas of noncompliance.
- 11. Reviews all applications for A CGME accreditation of new programs, requests for "inactive" status or to reactivate a program, requests for voluntary withdrawal of programs, progress reports and responses to all proposed adverse actions prior to submission to the ACGME.
- 12. Establishes and implements institutional policies for discipline, and the adjudication of complaints and grievances by the residents.
- 13. Assures the completion of established program letters of agreement with its participating institutions.
- 14. Establishes and implements a mechanism for review of ethical, socioeconomic, medical-legal and cost-containment issues that affect graduate medical education and medical practice.

15. Provides a format for the discussion of issues of mutual interest to the training programs at the Sponsoring Institution.

Peter N. Herbert, M.D. Chief of Staff

Senior Vice-President Yale-New Haven Hospital Robert J. Alpern, M.D. Dean

Yale School of Medicine

Rosemarie L. Fisher, M.D.
Director & Associate Dean
Graduate Medical Education
Yale-New Haven Hospital

Yale School of Medicine