

INSTRUCTIONS FOR HOUSE STAFF ROTATING THROUGH YALE-NEW HAVEN HOSPITAL

Prior to arrival

- Call the House Staff Office (203) 688-2259 to confirm paperwork is on file. If you do not check in with the House Staff Office, you will not be allowed to arrange for parking, ID's or CCSS computer training.
- **Call CCSS (203) 688-3017 prior to the day of arrival to schedule training.**
- Internal Medicine elective instructions contact info can be printed by accessing <http://yahp.med.yale.edu/index.html>; click on "Electives" on the left menu.

Upon arrival at Yale-New Haven Hospital

- Parking will need to be arranged through the Medical School Parking office, SHM C E1, under the Sterling Hall of Medicine Rotunda. Phone: (203) 785-6456; e-mail ysm.parking@yale.edu
Air Rights Garage – \$153 per month
Amistad Garage – \$122.50 per month
Parking must be paid by credit card only. \$25 keycard deposit required.
- Go to the Yale-New Haven Hospital Main Entrance, at 20 York Street, and ask for directions to the House Staff Office, New Haven Unit, Tompkins 209.
- Go to the House Staff Office for an I.D. form. The House Staff Office is normally open from 6:00 AM to 5:00 PM.

ID Center – Security

- Security is located in the East Pavilion behind the main cafeteria. There are signs posted.
- ID Center is Rm. 11A

ID Office hours: M-F 8:00 am–12:30 pm and 1:00 pm–2:30 pm
- The office is closed from 12:30–1:00 pm
Telephone: 688-6094

SCM Training

- Computer training classrooms are located at 300 George Street (see enclosed map). SCM training is 6 hours.

Miscellaneous

- Beepers are issued by the department through which you are rotating
- Parking is not reimbursed by YNHH
- Toll authorization numbers are not issued to rotating residents.