

## Yale New Haven Hospital

### 2023 Summer High School Volunteer Program Information

Thank you for your interest in the Yale New Haven Hospital Summer High School Volunteer Program! Yale New Haven Hospital (YNHH) is one of the top hospitals in the United States and is proud to have one of the most established volunteer programs.

Students must be 15 years of age (by the start of the program) and **fully vaccinated for COVID-19, including the booster**. Students need to be available to commit to the 9-week program and volunteer a minimum of 40 hours. Students will be assigned 1 day during the week (Monday – Thursday) at either the York Street Campus or St. Raphael Campus and volunteer a total of 5 hours per week (9:00 a.m.- 2:00 p.m.)



This is a popular program with limited capacity, please give serious consideration to the commitment required before applying.

The following information outlines the YNHH Summer High School Volunteer Program. Please carefully review this information with your parent/guardian. If you are ready to commit to becoming a part of the YNHH team, please complete and submit an application (available on our website: <https://www.ynhh.org/about/community/volunteers>). Once your application is received and reviewed, you will be invited to a virtual informational interview.

**Summer 2023 Program Dates:**

**June 19, 2023 – August 18, 2023**

**Final deadline for application to be submitted is March 31, 2023**  
[Space is limited. We will stop accepting applications when we reach capacity.](#)

# Program Expectations

At Yale New Haven Hospital, we hold our volunteers to the highest standard to ensure an exceptional patient experience.

## Requirements:

Application

Information Interview

Health Form (Immunization History, TB Screening, COVID Vaccine and Booster)

Orientation

Youth Program Agreement Form

Placement Preference Form

Training (group trainings are required for some roles)

**Additional information will be provided during/following the interview.**

**Deadline to receive required documents: May 15, 2023**

## Appearance:

As a representative of Yale New Haven Hospital, we expect a clean, neat, professional appearance. Volunteers are provided a red YNHH volunteer polo shirt to be worn with **khaki pants** ONLY (jeans, shorts, capris, leggings, and athletic wear are not permitted). Volunteers are required to wear a hospital issued ID badge and a face mask. You will be provided additional PPE (personal protective equipment) if required for your specific role.

## Attendance:

Your presence is important. Hospital staff rely on their volunteers. It is your responsibility to report all absences to your department supervisor, and the Volunteer Services Department. Two unexcused no call/no show absences will result in dismissal from the program.

## Commitment:

Due to the application, compliance, and training process, Yale New Haven Hospital requires a minimum length of time and/or volunteer hours of service from our volunteers.

- The Summer Volunteer Program is 9 weeks and students are expected to volunteer 1 day a week (Monday – Thursday), 5 hours per day (9:00 a.m. – 2:00 p.m.)



## Program Opportunities

The Yale New Haven Hospital, Volunteer Services Department offers a variety of volunteer opportunities on both the York Street and Saint Raphael's campuses. Below are some examples of the types of settings in which volunteers are placed.



### Behind the Scenes

Volunteers who are placed in a behind the scenes assignment assist staff with clerical duties, deliveries, and light computer work.

**Examples** of Behind-the-Scenes assignments: *Office support, Sterile Supply, Material Services.*

### Customer Service

Volunteers in a customer service role assist patients, visitors, and staff in a non-clinical environment.

**Examples** of Customer Service assignments: *Family Lounges, Pharmacy, Gift Shop.*

### Moderate Patient Support

Volunteers placed in a moderate patient support role assist patients and visitors with navigating the hospital and/or provide support to patients and staff on inpatient units. Additional training may be required\*.

**Examples** of Moderate Patient Support assignments: *Ambassador, Book Cart, Smilow Cancer Hospital Amenities Cart.*

### Intense Patient Support

Volunteers in an intensive patient contact assignment assist on a medical unit. Intense patient support positions require additional training\*.

**Examples** of Intense Patient Contact assignments: *Patient Aide, Short Term Surgery, Recreation Support*

**\*Some positions require additional group training.** These trainings will take place during the weeks of June 5th and June 16th. Specific dates to be determined.





# Youth Volunteer Program Logistics

**Communication:** When filling out your application please list a working email that you check on a regular basis. Our primary form of communication is email, and if you miss an important email, you may miss out on this opportunity (please also check your spam and junk mail).



## **Schedule:**

You will receive an email with your assignment approximately 2 weeks before the start of the program. Attendance is expected the first week.

## **Parking:**

Free parking is available. We will provide additional information closer to the start of the program.

## **Meals:**

Youth volunteers are entitled to a \$7.00 complimentary meal allowance each time they volunteer.

## **References:**

Many youth volunteers request references for college and scholarship applications. We are pleased to provide a reference for you if you have fulfilled your commitment to the hospital. Attendance records and evaluations are considered when preparing references. Please provide us advance notice.

## **Confirmation of Service Hours:**

A report of your service hours will be available following the conclusion of the program session. If you require a form to be completed for your school, please provide advance notice.

## **Important Dates:**

- March 31, 2023: Deadline for application to be submitted (if the program has not reached capacity)
- April 1 – April 22: Information Interview sessions will be held
- May 15: **Deadline to return compliance** (exceptions may not be made)
- Assignments will be communicated by the week of May 29
- Training sessions will be scheduled during the weeks of June 5 & June 12 (TBD)
- Week of June 19: Summer program begins (expected participation)
- Week of August 14: Summer program ends

## **Our Contact Information:**

If you have questions, please contact us at: [HighSchoolProgram@ynhh.org](mailto:HighSchoolProgram@ynhh.org)