

YALE-NEW HAVEN MEDICAL CENTER
(YNHMC)

POLICIES AND PROCEDURES

Subject: Disaster Policy (Continuation of GME Support in Event of Substantial Disruptions in Patient Care and Education)

Effective Date: July 1, 2008

Distribution: All ACGME Accredited Programs

Revision Date: November 17, 2021

Introduction:

YNHMC recognizes that there may be instances when substantial disruptions in patient care and education may affect the training program/training facilities of an institution. YNHMC, as the Sponsoring Institution, is committed to reconstituting and restructuring residents' educational experiences as quickly as possible in the event of these disruptions.

Policy:

If, because of a disaster, adequate patient care or educational experience cannot be provided for each resident/fellow the sponsoring institution will:

1. Arrange temporary transfers to other programs/institutions until such time as the residency/fellowship program can provide an adequate educational experience for each of its residents/fellows.
2. Cooperate in and facilitate permanent transfers to other programs/institutions. Programs/institutions will make the keep/transfer decision expeditiously so as to maximize the likelihood that each resident will satisfactorily complete the resident year requirements in a timely manner.
3. Inform each transferred resident of the minimum duration of his/her temporary transfer, and continue to keep each resident informed of the minimum duration. If more time is required for the transfer beyond the original agreed date, the program must so inform each such transferred resident in a timely manner.
4. During this time, the Sponsoring Institution will continue salary, benefits, professional liability coverage, and trainee assignments.
5. Sponsoring Institution will follow guidance of ACGME and other accrediting bodies based on the severity of the disruption.

The Designated Institutional Official (DIO) will call or email the ACGME Institutional Review Committee Executive Director with information and/or requests for information. Similarly, the Program Directors will contact the appropriate Review Committee Executive Director with information and/or requests for information with DIO approval. Residents can call or email the appropriate Review Committee Executive Director with requests for information.

Within ten days after the declaration of a disaster, the DIO will contact ACGME to discuss due dates that ACGME will establish for the programs:

1. To submit program reconfigurations to ACGME and
2. To inform each program's residents of resident transfer decisions

The due dates for submission should be based on ACGME or other accrediting bodies guidelines.